

ADDENDUM TO REQUEST FOR QUALIFICATIONS

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Purchasing Department
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NOTE: Attach to Original Response: However, if Response has already been returned, initial this addendum and return for attachment to Response prior to date and hour of opening as shown in the space provided therefore.

Addendum No. 1 RFQ No. 483-KC

Date of Addendum: 10-29-09

Date of Release: 10-29-09

Date and Hour of Opening: November 5, 2009 @ 3:00 PM

**Purchasing Department
Nevada System of Higher Education
Nevada, Business Center South**

**Request for Qualifications #483-KC
On-Call General Construction, On-Call CMAR, and On-Call Design-Build
NOTICE TO APPLICANTS**

The following additions, deletions, clarifications and/or changes shall be made and incorporated in the subject Request for Qualifications, RFQ #483-KC.

Add the Following Questions and Answers:

1. Can an architectural and/or landscape architectural firm be on multiple teams with differing General Contractors?
Answer: Yes
2. Will being on multiple teams be perceived negatively by the selection committee?
Answer: No
3. I would like to request clarification on Tab 3B – Project Experience and Past Performance; it states we need to list three projects under \$100,000 that the CMAR has completed in the last three years. Unfortunately we have not completed three projects under this amount in the time frames specified. Would this automatically disqualify our firm?
Answer: No, Where the RFQ requests experience for projects under \$100,000, projects from \$10,000 to \$250,000 may be used for experience.
4. Does this include maintenance projects as well? We are also a building maintenance contractor, just wondering if that type of work requires to be qualified.
Answer: This Contract would typically not include maintenance type work. It could, however, handle retrofits like roofing or HVAC change outs.
5. If applying for all three construction types, do responses still have to be kept to 30 pages?
Answer: No, if applying for more than one construction type, an additional 5 pages may be used for each additional construction type you are applying for. Thus, if you are submitting for one construction type, you are limited to 30 pages; for two construction types you are limited to 35 pages;

and for three construction types you are limited to 40 pages. Pages must be one-sided pages. All Construction types applicant is applying for must be included together in one response.

6. Does the Architect need to have insurance at the same levels?
Answer: Yes- the Architect will need General Liability, Auto Liability, Worker's Comp, as well as Professional Liability. Please see UNLV Risk Management and Safety website <http://rms.unlv.edu/insurance/contracts.php>
7. Can we get a copy of the sign-in sheets?
Answer: The Sign-in sheets are posted to the UNLV purchasing Website with the RFQ. Any addenda will also be posted on the website. <http://purchasing.unlv.edu/solicitations/>
8. Do we need to list all of our subcontractors on Section F, Bid Response Form?
Answer: No, leave the subcontractor section blank.
9. How many On-Call Contractors will be given an opportunity to quote on a particular construction project?
Answer: This has not yet been determined. This will be determined after award of the RFQ and really depends on the submissions received and the number of qualified Contractors from each construction category.
10. When are prevailing wages required?
Answer: On all projects over \$100,000. If the project is close to \$100,000, UNLV may also require the Contractors to use prevailing wage rates.
11. What is the timeline for review of the RFQ submittals?
Answer: It is anticipated that the committee will come to a decision in approximately six weeks from the due date for the RFQ submittals.
12. The Request for Qualifications asks for experience in certain areas for projects under \$100,000. What if we don't have experience in projects under \$100,000? Does this disqualify us?
Answer: No, Where the RFQ requests experience on projects under \$100,000, you may provide projects from \$10,000 to \$250,000. Where the RFQ requests experience on projects up to \$500,000, you may provide projects from \$250,000 to \$2,000,000.
13. Can General Contractors submit with multiple architects?
Answer: Yes
14. Do all members of the team need to sign the Section F RFQ Response Form?
Answer: No, just the Contractor whom is submitting the RFQ Response.
15. Referring to page 15, #10 Small Business Concerns, do you recognize the NDOT classification for disadvantaged business?
Answer: We currently recognize the classifications listed in the RFQ. Whether or not your firm is designated as a small business concern will not affect the award of this RFQ. This is simply something that is recorded for reporting purposes. You are welcome to attach information relating to your disadvantaged business classification with your response. This information will not be included in the page limit.
16. If a company is submitting information in response to all categories (GC, CMAR, and D-B), do they need to include all information in one (1) booklet and keep the 30-page limit? We anticipate that it will be very difficult to include all required information within the 30-page limit. Perhaps this limit could be adjusted. Or, should three (3) separate proposals be submitted?
Answer: See response to Question 5.

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17. Regarding Tab 2a, is information required to be submitted for sub-consultants (i.e. company profile and personnel resume)?

Answer: No, Information is required only on the Lead Design Professional.

18. Regarding Tab 3 and Tab 3C, is all project experience required to be past UNLV projects and within the cost limits as listed? Can other projects be submitted?

Answer: Yes, responses to Tab 3 are to be for experience at UNLV or other higher education campus. Other projects can be submitted under Tabs 3A, 3B, and 3C. See responses to questions #3 and #12 for cost limits.

19. We are also requesting that limits be loosened so that larger projects can be included to show experience. Please let us know if this is acceptable. We're suggesting that projects up to approximately \$1 million be allowed.

Answer: See Responses to Question #3 and #12

20. Is this mainly for building projects, or will there be civil projects as well?

Answer: This RFQ is primarily for building projects, although there may be occasional civil projects.

21. On page 10 of the RFQ under TAB 4 Litigation and Dispute History Question #7: it states "Provide a Summary of any and all safety violations within the last 5 years. 5. Performance record for projects up to \$500,000 completed within the last 5 years." Are these 2 separate deliverables?

Answer: Yes, these are separate submissions. Item #7 should read: "Provide a summary of any and all safety violations within the last 5 years." Delete the second sentence.

Insert new Item #8, which should read "Provide performance record for all projects up to \$2 million completed within the last 5 years."

Change current Item #8 to Item #8A. "State your teams' record of performing within the owner's schedule, etc." Change current Item #9 to Item #8B, "State your team's record of performing within the estimated or contract award amount etc."

22. On page 11 of the RFQ under TAB 4 Litigation and Dispute History Question #8: It states "State your team's record of performing within the owner's schedule versus the actual schedule. Explain any deviations." What does this relate to? Projects within the last 5 years over a certain dollar amount? (Same question goes for #9 as well).

Answer: Both questions (per this addendum Item #8 becomes Item #8A; Item #9 becomes Item #8B) relate to projects up to \$2 million within the last 5 years.

23. Please verify if this RFQ is called 483-KC or 483-KO. Printed version says 483-KC on the cover page of the RFQ and online under purchasing it is listed as 483-KO.

Answer: Should be 483-KC as printed on the document.

24. When the selection process is complete, will the GC's be able to see everyone who made the list? Are the qualifications in the RFP the minimum requirements and if you meet these requirements will you automatically be selected?

Answer: Yes. The selected contractors will be posted. If contractors meet the minimum requirements, they will be considered. It is not an automatic selection.

25. If we submit for this and get on the list of On Call Design Build, can we still be on the list for On Call Architects?

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Answer: Yes. The lists are independent

26. Please clarify if the project costs should be inclusive of any change orders when identifying projects less than \$100K and between \$100K and \$500K, or if you'd like us to just consider the original contract amount exclusive of any change orders.

Answer: Original amounts

27. Is it acceptable/intended to combine the three separate responses (GC, D-B, & CMAR) into one binder? (i.e. Submitting one original binder and three copies total in lieu of 12 total packages). In this application, does the 30 page limit apply?

Answer: See the response to Question #5.

28. Per the submission requirements on page 4, it states the submittal cannot exceed 30 pages. Are copies of bond letters, insurance certificates, resumes, cover letter, and response form excluded from this page count? As well, the submittal asks for the Lead Design's information.

Answer: These items will be counted as part of the page count. See response to question #5.

29. Is the Design Build portion a contractor led design-build or an Architect led design-build?

Answer: Contractor led

Additions/Deletions

Delete: Reference Page 2, Section A, #1, first paragraph, last sentence "Applicants should submit one response for each service they would like to be considered for." Delete this sentence and replace with the following: "Applicants should submit one response inclusive of all construction types they are applying for. Applicants should submit one original, three copies, and a CD of their response."

Add: The maximum dollar amount of work that can be performed by each Contractor is limited to \$2,000,000 per year. Once that maximum has been reached for the year, the Contractor will not be given any further work for that contract year.

Add: In addition to one original and three copies of your proposal, please provide one copy of your proposal on CD.

ALL OTHER TERMS, CONDITIONS AND SPECIFICATIONS OF THIS REQUEST FOR QUALIFICATIONS REMAIN THE SAME.